

## WORK HEALTH AND SAFETY POLICY

Generator Property Management is firmly committed to enabling all work activities to be carried out safely, and with measures taken to remove or mitigate risks to the health, safety and welfare of employees, contractors, authorised visitors, and anyone else who may be affected by our operations.

We are committed to ensuring best practise and compliance with the New South Wales Work Health and Safety Act; Work Health and Safety Regulations, applicable Codes of Practice and Australian Standards.

### Responsibilities

#### *Management:*

Will provide and maintain as far as possible:

- a safe working environment and culture where risks to the physical and mental health & well-being of employees from workplace hazards and environment are eliminated or controlled
- safe systems of work
- plant and substances in safe condition
- facilities for the welfare of employees
- information, instruction, training and supervision that is reasonably necessary to ensure that each employee is safe from injury and risks to health
- a commitment to consult and co-operate with employees in all matters relating to health and safety and well-being in the workplace
- a commitment to continually improve our performance through effective safety management.

#### *Employees:*

All employees and other workers have an obligation to:

- comply with safe work practices, with the intent of avoiding injury to themselves and others or damage to plant and equipment
- if possible, take immediate action to rectify any unsafe situation they identify
- report all accidents and incidents on the job immediately, no matter how minor
- take all steps necessary to ensure the health and safety of themselves and others
- wear personal protective equipment and clothing as required
- comply with any direction given by management for health and safety requirements
- not misuse or interfere with anything provided for health and safety
- report all known or observed hazards to their supervisor or manager.

We seek the co-operation of all employees and other persons to ensure we have a safe workplace. We encourage suggestions for realising our health and safety objectives to create a safe working environment with a zero accident / incident rate.

This policy applies to all business operations and functions, including those situations where employees are required to work off-site.

### Review:

This document will be subject to review every 2 years or as required to meet GPM's business requirements. Regular internal audits will also be conducted.

**Authorised by:**



**David Wood**

**Chief Executive Officer**